



# Pre-Application Meeting Request Form

For Residential or Commercial Subdivision

Land Development Inquiries

Requests to be sent to [watkinsk@cityofnampa.us](mailto:watkinsk@cityofnampa.us) or call 208-468-4434

Commercial building projects can request a Conceptual Plan Review Meeting through the Nampa Building Department—208-468-5418

PROJECT NAME: _____
ADDRESS: _____
Location of Project (sw corner of...): _____

Proposed acreage.: \_\_\_\_\_ Comp Plan Zone: \_\_\_\_\_ Current Zone: \_\_\_\_\_ Desired Zone: \_\_\_\_\_

Proposed total lot count: \_\_\_\_\_ Proposed buildable lot count: \_\_\_\_\_

Describe the scope of project being proposed (single-family, multi-family, commercial): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other Requests for this development: \_\_\_\_\_

\_\_\_\_\_

### OWNER/ APPLICANT INFORMATION

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Engineer Planner Representative (circle one)

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How may people will be attending this meeting? \_\_\_\_\_

Dates and times for these meetings are reserved for **Wednesdays after 2pm**. IF other date is necessary, please provide available times and dates: \_\_\_\_\_

**DECLARATION:** Let it be known that the undersigned proponents of the above mentioned project do understand that the Pre-Application session attended on this date is intended to provide **general guidance** to the project applicants and/or their representatives. This session in **no way represents the approval, nor shall it be considered permission to proceed with any project** until said project has completed the plan review and permitting processes required by Nampa City Code. All comments, observations and disclosures made at the Pre-Application session are **subject to change** once the entitlement applications or building permits have been received and the official plan review of the proposed project as begun.

I hereby certify that I have read and understand the above declaration.

**Owner/Owner's representative (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

STAFF NOTES: _____
_____
_____
_____