



# Planning & Zoning Department Kennel License Checklist

**Staff Use Only**  
Project Name: \_\_\_\_\_  
File Number: **NKL-** \_\_\_\_\_ **- 20** \_\_\_\_\_

Nonrefundable Fee: **\$25.00**

- Relationship of applicant to owner:       Family       Friend       Other \_\_\_\_\_

Please submit proof that the applicant is the owner or has the right to apply for this permit.

- Do you already have a Conditional Use Permit?     Yes     No

Conditional Use Permit # \_\_\_\_\_

**You must have a Conditional Use Permit before applying for this permit.**

- How many dogs do you have? \_\_\_\_\_ Please list the dog license numbers below:

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

- Have your dogs been examined once annually or once in the last three years by a licensed veterinarian?  
 Yes       No      If yes, please list the last date examined: \_\_\_\_\_

- Have your dogs been vaccinated for rabies and other common diseases?       Yes       No

- Are your dogs a part of any business being operated out of your home?       Yes       No

- Is this for a commercial kennel?       Yes       No

### PLEASE NOTE

In filing this application, I do hereby certify that the information provided by me is true and accurate to the best of my knowledge. I have read, understand and agree to the City Code regulations listed on the reverse side of this application.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6-2-20: LICENSING:

A. *Canine License Required; Application:*

1. *Licenses:*

- a. *License Required: It shall be unlawful for any person to own, harbor, keep or possess a canine more than six (6) months of age within the City of Nampa without first procuring a license therefor, as provided by this section.*
- b. *Exception: The provisions of this section shall not apply to any person visiting the City of Nampa for a period not exceeding thirty (30) days.*
- c. *Term Of License: Canine licenses may be purchased for a one year or three (3) year period. All canine licenses shall begin on the date when issued and shall remain in effect until either one or three (3) years following payment of the appropriate license fee or the date the current rabies vaccination expires, whichever comes first. (Ord. 4076, 11-4-2013; amd. Ord. 4359, 2-5-2018)*
- d. *License; Application; Fees: All dogs shall be licensed as set forth in this section. Canine licenses may be purchased for a one year or three (3) year period. All canine licenses shall begin on the date when issued and shall remain in effect until either one or three (3) years following payment of the appropriate license fee or the date the current rabies vaccination expires, whichever comes first. Licenses shall be issued by the City of Nampa for either one year or three (3) years effective from the date of issue. The owner or person having charge of any canine within the City shall make application for such license and pay a license fee according to the schedule adopted by the City. (Ord. 4359, 2-5-2018)*
- (1) *Upon receipt of such application and payment of fees, the person issuing the license shall issue a receipt designating the owner's name and the number of the license, the sex (or status of spayed or neutered) of the dog and the amount paid by him together with a metal tag bearing the number corresponding to the number on the receipt. No dog will be licensed as spayed or neutered without proof that such surgery was performed. If a license is lost, the animal shelter director or other designated agent shall, upon application and payment of two dollars fifty cents (\$2.50), issue a duplicate license. Licenses for the following year may be purchased within ninety (90) days prior to the expiration date. If a dog is licensed as a male or female, and is spayed or neutered within the licensing period, the licensing authority shall, upon presentation of a veterinarian's statement of spaying or neutering, refund the difference in license fee. Each applicant for license shall certify on the application form that the dog is currently vaccinated for rabies. (Ord. 4076, 11-4-2013; amd. Ord. 4359, 2-5-2018)*
- (2) *License fees shall be waived for any trained service or guide dog that has been properly trained for the purpose of and is used to guide a blind or partially blind person, a person with impaired hearing, or any other severely disabled person who requires a trained service or guide dog.*
- e. *Proof Of Spay/Neuter And Rabies Vaccination Required: No canine will be licensed as spayed or neutered without proof that such surgery was performed. No canine will be licensed without proof of current rabies vaccination.*
- f. *Receipt, Tags; Duplicate License: Upon receipt of application for license and payment of fees, the person issuing the license shall issue a receipt designating the owner's name and the number of the license, the sex (or status of spayed or neutered) of the canine and the amount paid by him together with a metal tag bearing the number corresponding to the number of the receipt. If a license is lost, the designated agent, through the City of Nampa, shall issue a duplicate license. Licenses for the following year may be purchased within ninety (90) days prior to the expiration date.*
- g. *Trained Service Or Guide Canine Fees Waived: License fees shall be waived for any trained service or guide canine that has been properly trained for the purpose of and is used by a disabled person who requires a service dog to provide specific tasks related to the person's disability. (Ord. 4359, 2-5-2018)*
- h. *Kennel License: It is unlawful to keep, maintain or possess upon the premises of any one dwelling unit more than two (2) dogs over the age of six (6) months or two (2) potbellied pigs as described in section 10-21-3 of this Code, unless the owner or person in charge thereof obtains a kennel license and any conditional use permit required according to the City of Nampa, Idaho, Zoning Ordinance. If a kennel license is issued, the holder shall pay to the City an annual license fee established by Council resolution. Such kennel license shall only be permitted and issued in accordance with the terms and provisions of this section as hereafter noted: (Ord. 4428, 4-15-2019)***
- (1) *Conditions: The permit shall be issued or renewed only if the department determines that the following conditions have been met:*

*(A) Rabies Vaccination: The animals are vaccinated for rabies and other common diseases;*

*(B) Safe Habitation: The animals are housed properly providing that the property may be inspected by animal control to determine if the animal's habitation and living conditions are safe, healthy and do not present a nuisance;*

*(C) Running At Large: The animals have not been impounded more than twice at the shelter for running at large within the past calendar year.*

*Further, the following conditions shall be allowed by Nampa City Council:*

*(D) Duration Of Permit: The duration of the conditional use permit may be affixed to the ownership or possession of the animals by the applicant such that the conditional use expires if the property where the animals are kept changes by way of ownership, rent or lease.*

*(E) Noticing: Notice of any public hearing required on any application for a kennel license shall be mailed to all surrounding property owners in a three hundred foot (300') radius. If a kennel license is issued, the holder shall pay to the City an annual license fee established by Council resolution. (Ord. 4359, 2-5-2018)*

*i. Imitation License Tags: It is unlawful for any person to allow any dog owned, kept or harbored by him to wear a license tag received on account of a former licensee or to wear any imitation of the license tag issued for that year.*

*j. Collar; Tag: Every dog shall at all times wear a substantial, durable collar, to which is securely attached the required license tag.*

*B. Nonsterilized Canine: It shall be unlawful to own, possess or keep in the City any dog over the age of six (6) months that has not been spayed or neutered except as provided as follows:*

*1. Statement Of A Veterinarian: If a licensed veterinarian states in writing that an animal is unfit to undergo the required surgical procedure because of an extreme health condition of the animal. Such extreme health condition shall include, but not be limited to: severe cardiovascular compromise, bleeding disorder, respiratory disease and hepatic disease. The old age of an animal shall not, of itself, constitute an extreme health condition for purposes of this section; or*

*2. Show Or Event: If an animal is temporarily in Nampa to participate in a show or event sponsored by a sanctioned animal organization; or*

*3. Imported Or Visiting Canine: If an animal is owned, possessed or kept in the City for fewer than thirty (30) days in a one year period; or*

*4. Public Service Or Guide Dog: The canine is a public service dog or guide dog; or*

*5. Kennel License: The owner or possessor has obtained a kennel license from the City of Nampa; or*

*6. Paid Fees: The owner or possessor of the canine has made payment of all necessary unaltered animal fees to the animal shelter. (Ord. 4076, 11-4-2013; amd. Ord. 4359, 2-5-2018)*

*C. Penalty: Any violation of this provision shall be an infraction. Any person who pleads guilty to, or is found guilty of, a third or subsequent violation of this provision within a period of one year of the first conviction, shall be guilty of a misdemeanor for each offense. (Ord. 4165, 3-2-2015; amd. Ord. 4359, 2-5-2018)*



# Planning & Zoning Department Master Application

**Staff Use Only**

Project Name: \_\_\_\_\_

File Number: \_\_\_\_\_

Related Applications: \_\_\_\_\_

## Type of Application

- |   |   |
|---|---|
| <input type="checkbox"/> Annexation                   | <input type="checkbox"/> Planned Unit Development/MPC   |
| <input type="checkbox"/> Appeal                       | <input type="checkbox"/> RV Park                        |
| <input type="checkbox"/> Building & Site Design       | <input type="checkbox"/> Subdivision                    |
| <input type="checkbox"/> Comprehensive Plan Amendment | <input type="checkbox"/> Short                          |
| <input type="checkbox"/> Conditional Use Permit       | <input type="checkbox"/> Preliminary                    |
| <input type="checkbox"/> Development Agreement        | <input type="checkbox"/> Final                          |
| <input type="checkbox"/> Modification                 | <input type="checkbox"/> Condo                          |
| <input type="checkbox"/> Home Occupation              | <input type="checkbox"/> Temporary Use Permit           |
| <input type="checkbox"/> Daycare                      | <input type="checkbox"/> Fireworks Stand                |
| <input type="checkbox"/> Kennel License               | <input type="checkbox"/> Vacation                       |
| <input type="checkbox"/> Commercial                   | <input type="checkbox"/> Variance                       |
| <input type="checkbox"/> Mobile Home Park             | <input type="checkbox"/> Zoning Map/Ordinance Amendment |
| <input type="checkbox"/> Legal Non-Conforming Use     | <input type="checkbox"/> Other: _____                   |

**You must attach any corresponding checklists with your application or it will not be accepted**

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Interest in property:  Own  Rent  Other: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor Name (e.g., Engineer, Planner, Architect): \_\_\_\_\_

Firm Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Subject Property Information**

Address: \_\_\_\_\_

Parcel Number(s): \_\_\_\_\_ Total acreage: \_\_\_\_\_ Zoning: \_\_\_\_\_

Type of proposed use:  Residential  Commercial  Industrial  Other: \_\_\_\_\_

Project/Subdivision Name: \_\_\_\_\_

Description of proposed project/request: \_\_\_\_\_

Proposed Zoning: \_\_\_\_\_ Acres of each proposed zone: \_\_\_\_\_

**Development Project Information (if applicable)**

Lot Type	Number of Lots	Acres
Residential		
Commercial		
Industrial		
Common (Landscape, Utility, Other)		
Open Space		
<b>Total</b>		

**Please answer all questions that are relevant to your project**

Minimum square footage of structure: \_\_\_\_\_ Maximum building height: \_\_\_\_\_

Minimum property size (s.f.): \_\_\_\_\_ Average property size (s.f.): \_\_\_\_\_

Gross density: \_\_\_\_\_ Net density: \_\_\_\_\_

Type of dwelling proposed:  Single-family Detached  Single-family Attached

Duplex  Multi-family  Condo  Other: \_\_\_\_\_

Proposed number of units: \_\_\_\_\_

Total number of parking spaces provided: \_\_\_\_\_

% of open space/common area: \_\_\_\_\_

**Completed applications and checklists can be sent to: [pzall@cityofnampa.us](mailto:pzall@cityofnampa.us)**

**Authorization**

Print applicant name: \_\_\_\_\_

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

**City Staff**

Received by: \_\_\_\_\_ Received date: \_\_\_\_\_